



INSTRUCTIONS FOR SF12v2 HEALTH SURVEY SFH, VERSION 1.0 (QxQ)

I. GENERAL INSTRUCTIONS

The Short Form 12v2 Health Survey is filled out by the study coordinator at the baseline visit.

Header Information: The header information consists of key fields which uniquely identify each recorded instance of a form.

FORM DATE: Record date this is being completed. Select the date from the pop up calendar or type in the date in the space provided. Dates should be entered in the mm/dd/yyyy format.

INITIALS: Record the staff code of the person entering the data on this form. This code is assigned to each person at each site by the GIC. If you do not have a staff code and are collecting SPIROMICS data please contact the GIC in order to receive your own individual staff code.

II. DETAILED INSTRUCTIONS FOR EACH ITEM

Item 1. Read the script that is in bold aloud: ***“The first question is about your health now. Please try to answer as accurately as you can.”*** Then, read the statement and five answer choices to the participant aloud, and select the one that applies.

Items 2a-b. Read the script that is in bold aloud: ***“Now I’m going to read a list of activities that you might do during a typical day. As I read each item, please tell me if your health now limits you a lot, limits you a little, or does not limit you at all in these activities.”*** The, read each statement and the three answer choices to the participant aloud, and select the one that applies.

If the participant response saying that they do not do the activity probe by asking *“Is that because of your health?”*

Items 3a-b. Read the script that is in bold aloud: ***“The following two questions ask you about your physical health and your daily activities.”*** Then, read each statement and the six answer choices to the participant aloud, and select the one that applies.

Items 4a-4b. Read the script that is in bold aloud: ***“The following two questions ask you about your emotions and your daily activities.”*** Then read the statements and the six answer choices to the participant aloud, and select the one that applies.

Item 5. Read the question and five answer choices to the participant aloud, and select the one that applies.

Items 6a-c. Read the script in bold aloud: ***“The next questions are about how you feel and how things have been with you during the last 4 weeks. As I read each statement, please give me the one answer that comes closest to the way you have been feeling; is it all of the time, most of the time, a good bit of the time, some of the time, a little of the time, or none of the time?”*** Then, read each statement and the six answer choices to the participant aloud, and select the one that applies.

Item 7. Read the question and six answer choices to the participant aloud, and select the one that applies.

Save and close the form.